

JULY 29TH - AUGUST 2ND, 2008
FT. LAUDERDALE / MIAMI, FLORIDA
THE 2008 URBAN THEATRE AND ENTERTAINMENT AWARDS
HONORING LARRY LEON HAMLIN



Artists & General SUBMISSION INSTRUCTIONS

Dear Actors, Artists, Directors and Producers:

Thank you for inquiring about the 2008 Urban Theatre & Entertainment Festival and Awards[®]™ (UTEFA) to be held July 29-August 2, 2008. Below is general information on how to submit materials for the Festival. Please be aware of all deadline dates because they differ for each component.

DEADLINE FOR MAIN STAGE SUBMISSIONS: MAY 23, 2008 at 5 p.m. in UTEF Office. All main-stage productions submitted must be mounted by October 2007. In order for UTEF to notify you promptly, each submission package must include the following:

- ❖ *A formal letter of introduction clearly stating the following:
 - Name of Production/Theatre Company, address, city, state, zip, office numbers (phone/fax), website.
 - Producer's Name, address, city, state, zip, phone numbers (home, office, cell), email
 - Writer's Name, address, city, state, zip, phone numbers (home, office, cell), email
 - Director's Name, address, city, state, zip, phone numbers (home, office, cell), email
- ❖ A VHS or DVD of the complete play submitted to UTEA office.
- ❖ Play synopsis
- ❖ Printed reviews of play. Identify the publication (s). Send copies only.
- ❖ Identify celebrity performers.
- ❖ We also advise you invite an UTEFA representatives to see your production.

Send all submission materials in a complete package to:

Urban Theatre & Entertainment Festival and Awards[®]
Attn: Selection Committee
7121 Alhambra Blvd , Miramar, FL 33023

Printed information will become the property of the Urban Theatre & Entertainment Festival and Awards[®]™. If you would like a VHS or DVD returned, include a stamped self-addressed envelope, large enough to accommodate it in the packet.

WWW.URBANTHEATERFESTIVAL.COM

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